

# Keyboard Shortcut Reference Sheet

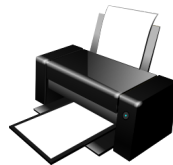
## SELECT ALL - SAVE - COPY - CUT - PASTE

HOLD	TAP		Result
CTRL	A		Select All
CTRL	S		SAVE
CTRL	C		COPY
CTRL	X		CUT
CTRL	V		PASTE

## TEXT LEFT - TEXT CENTRED - TEXT RIGHT - ITALICS - BOLD

HOLD	TAP		Result
CTRL	L		Left Alignment
CTRL	E		Centred Alignment
CTRL	R		Right Alignment
CTRL	I		<i>Italics</i>
CTRL	B		<b>Bold</b>

PRINTING



HOLD	TAP		Result
CTRL	P		Print